You are insured with Policy Europ Assistance for emergency assistance; the Policy includes many guarantees, have a look at our website! The most important ones refers to your health:

if you are ill, if you have an accident, if you need hospitalization, if you need medical treatments non available in the place where you work, or if you only have doubts on treatments you are receiving…

**call IMMEDIATELY** the Organizational Structure for assistance to: +39 02.58.28.60.02

The Organizational Structure (O.S.) can provide you with medical consultation, referral to a specialist physician abroad, medical transfer, repatriation… *(Switchboard, in case direct line goes off: +39 02.58.24.1)*

**Pay Attention:** do not take any initiative before calling the O.S. otherwise you may lose the right to be assisted.

The O.S. operators will ask you: Full Name – number of Policy* - type of intervention requested - a telephone number to call you back.

* **COLLECTIVE POLICY SISCOS – EUROPE ASSISTANCE MEDICO NO STOP N° 11887** – this is the reference you must give to Europ Assistance when asked of Policy, number of Policy, text of Policy or copy of the insurance subscription form…

The O.S. operators will take charge of your case and will get you in touch with their doctors, who will give you references of their local correspondents, evaluate reports, call the local doctors if you are hospitalized, and assess the need for repatriation, giving timing and procedure. The O.S. operator will also give you the number of your file for any request for reimbursement of medical expenses you sustained.

**You must also call the Organizational Structure in case of hospitalization**, for reimbursement of medical expenses, if applicable.

If you pay for medical expenses without hospitalization and you did not need to call the O.S., send a written report via fax as soon as possible to Europ Assistance (+39 02 58.47.70.19), then send the request for reimbursement within 60 days (Europ Assistance, Claims Liquidation Office, Medical Expenses Reimbursement – Piazza Trento, 8 – 20135 Milano – Italy).

**CARD** containing the number of the ORGANIZATIONAL STRUCTURE operating 24-hour-day

**In caso di necessità chiami la Struttura Organizzativa in funzione h 24 / In case of need call the Organizational Structure in operation 24 hours a day:**

(+39) 02.58.28.60.02 or (+39) 02.58.24.1

…or send a telegram or fax to:

Europ Assistance Italia S.p.A.
Piazza Trento, 8 - 20135 Milano
Fax: +39 02 58.47.72.01

**For further information please see our website** [http://www.siscos.org/index.php/english.html](http://www.siscos.org/index.php/english.html)